

**MINISTRY OF EDUCATION, YOUTH AND SPORT
INSTITUTE OF TECHNOLOGY OF CAMBODIA
SKILLS FOR COMPETITIVENESS (S4C) PROJECT
ADB Loan No: 3791-CAM (COL)**

REQUEST FOR EXPRESSIONS OF INTEREST

**For
ONE M&E ASSISTANT FOR MORNITORING AND TRACKING THE STUDENT'S
GRADUATION AND GETTING A JOB
at Institute of Technology of Cambodia**

I. Background

The Skills for Competitiveness (S4C) project is expected to be implemented over a 7-year period – starting on September 25, 2019 and closing on October 31, 2026, with the total budget of 88.23 million USD. The project activities are co-funded by US\$60.00 million from Asian Development Bank (ADB), US\$19.92 million from Agence Française de Développement (AFD), and US\$8.31 million contribution from the Royal Government of Cambodia (RGC).

The project will support five selected technical training institutes (TTIs) (four under DGTVET/MLVT and one under MoEYS) and the Department of Macroeconomic and Fiscal Policy, Ministry of Economy and Finance (DMFP/MEF). The five selected TTIs include National Technical Training Institute (NTTI) for TVET Park, Regional Polytechnic Institute Techo Sen Svay Rieng (RPITSSR), Battambang Institute of Technology (BIT), and National Polytechnic Institute of Angkor (NPIA), and Institute of Technology of Cambodia (ITC).

Under the project, the total annual enrollment at ITC in academic year 2023/2024 and 2024/2025 are 635 (40% female) and 565 (40% female) students, respectively. This enrollment projection will gradually be increased to 1787 (30% female) students in academic year 2025/2026. However, the actual enrollment is low – that is 635 and 565 students, comparing to the enrollment projection in the academic year 2023 /2024 and 2024/2025, respectively. To increase the number of student enrollment for the upcoming academic year, ITC have promoted their higher diploma programs and benefit of S4C project to more than 10,000 high school students and communities in Kompong Speu, Kampong Thom, Kandal, Phnom-Penh, Siem-Reap, Battambang, Takeo, Prey Veng provinces. The project is now seeking One UIL Assistant to work for University-Industry Linkage (UIL) Office at ITC.

II. Contract Duration

The M&E Assistant is contracted for a period of Seven (7) months from the contract signing date with the possibility of extension depending on the satisfactory performance of the post holder, the needs of the project and funds availability.

III. Minimum Qualifications and Experience Required

1. At least Associate degree in Monitoring and Evaluation, Management, Finance, Accounting, Engineering or other related fields;
2. One year of experience in data collection, monitoring and evaluation, education support, engaging with youth, graduates, and private sector stakeholders is desirable;
3. Strong communication and interpersonal skills, particularly in working with students and stakeholders;
4. Proficient in using Microsoft Office, Microsoft Office Excel, Internet & E-mail;

5. Good English proficiency;
6. Honest and able to work independently;
7. Punctual and well organized.

How to apply:

The post is open to individual assistant only. The Institute of Technology of Cambodia invites expressions of interest from suitably qualified and experience individual to undertake a task as written in the Terms of Reference (TOR). Interested candidates may obtain copies of the detailed TOR (in English) for the assignment from the address or email below during office hours from 8:00am to 5:00pm, Monday to Friday, except public holidays or from the online platform. The online platform for TOR can be accessed at <https://tinyurl.com/2b8rpvsc>.

Expressions of Interest (EOI) must be submitted to the address below by email or hard copy no later than **25 February 2026** before **17:00** hours Local time.

Applicants are asked to supply:

1. Updated Curriculum Vitae (CV),
2. A covering letter in which skills and experience are specifically listed against each of the selection criteria
3. Name and contact details (email address and telephone number) of referees.

Mr. NHEM Sophal

Project Procurement Officer

Institute of Technology of Cambodia,
Russian Federation Blvd., P.O. Box 86, Building A,
Room A-206, Phnom Penh, Cambodia
Tel: 023 880 369, 023 880 370
or by email to: nhem.sophal@itc.edu.kh and CC to huoy.chhayy@itc.edu.kh